

*Definition of the Domain
for Summative Evaluation*

Sociovocational Integration Services

SVI-1016-1 Adapting to Change

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for Summative Evaluation**

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Formation professionnelle et technique
et formation continue

Direction de la formation générale
des adultes

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TABLE OF CONTENTS

1.	Introduction	1
2.	Program Orientations and Consequences for Summative Evaluation	2
3.	Course Content	3
3.1	Theme	3
3.2	Skill	3
4.	Table of Dimensions	4
5.	Explanation of the Content and Weighting	5
6.	Observable Behaviours	6
7.	Description of the Examination	7
7.1	Type of Examination	7
7.2	Partnership	7
7.3	Type of Result	7
8.	Bibliography	8

PROGRAM: Sociovocational Integration Services

SECTION 1.2.1: Personal Development

COURSE: SVI-1016-1 Adapting to Change

1. INTRODUCTION

This definition of the domain for summative evaluation describes and classifies the essential and representative elements of the *Sociovocational Integration Services* program and, more specifically, of the course entitled *Adapting to Change* (SVI-1016-1). It is based on the program's organization guide, but should by no means replace the guide itself. It takes into account the diversity of local organizations and the implementation of local projects, while ensuring that all summative evaluation instruments are consistent with the overall program. It is an essential tool for developing summative evaluations that are in line with instructional planning.

The definition of the domain for summative evaluation is used to prepare examinations that are valid from one version to another, from year to year, and from one school board to another, taking into account the division of responsibilities shared by the Ministère de l'Éducation, du Loisir et du Sport and the school boards.

2. PROGRAM ORIENTATIONS AND CONSEQUENCES FOR SUMMATIVE EVALUATION

Orientations

1. "Sociovocational integration involves every dimension of the students,"* including physical, intellectual, emotional, spiritual and social dimensions. Education must target the whole person, including personal, career and social experience and goals.
2. "Sociovocational integration enables students to learn to learn,"* i.e. to know their own personal way of learning, realize their intellectual potential, facilitate their personal and social development and vocational integration, interact with their environment and broaden their vision of the world.
3. "Sociovocational integration permits students to become familiar with and to make use of the social, political and economic environment,"* i.e. to promote and use the natural network of relationships and the environment.
4. "Sociovocational integration is an ongoing, permanent process"* in a job market in which people are constantly evolving.

Consequences

1. This definition of the domain for summative evaluation takes only cognitive skills into account; socioaffective skills are dealt with by means of formative evaluation.
2. The evaluation should verify the students' ability to use their critical judgment, generalize their learning, seek meaning in their experiences and learning, solve problems and integrate new information.
3. The evaluation should verify the students' familiarity with their environment at the end of the course and their ability to use the available resources.
4. Taking into account the local situation, the evaluation should verify the level of correspondence between, on the one hand, the students' ability to reproduce and transfer their learning without help and, on the other hand, their choice of vocational integration training suited to their preferences, their abilities and their continuing education and training needs.

* Québec, Ministère de l'Éducation, Direction de la formation générale des adultes, *Program: Sociovocational Integration Services* (Québec: Gouvernement du Québec, 2002), p. 1-3.

3. COURSE CONTENT

3.1 Theme

- **Development of the ability to adapt to change**
 - Strengths and weaknesses in their way of adapting to change
 - Techniques that aid the process of adapting to change in a work context developed during the course
 - Ways to improve their weak points

3.2 Skill

- **Understanding**

Identifying their strengths and weaknesses in their way of adapting to change, as well as techniques that aid the process of adapting to change in a work context developed during the course, and explaining their answer

Identifying ways to improve their weak points, and giving reasons for their choices

4. TABLE OF DIMENSIONS

<p style="text-align: center;">Theme</p> <p>Skill</p>	<p style="text-align: center;">Development of the ability to adapt to change</p> <p style="text-align: right;">100%</p>
<p style="text-align: center;">Understanding</p> <p style="text-align: center;">100%</p>	<ul style="list-style-type: none"> - Strengths and weaknesses in their way of adapting to change - Techniques that aid the process of adapting to change in a work context developed during the course - Ways to improve their weak points <p>(1) 100%</p>

5. EXPLANATION OF THE CONTENT AND WEIGHTING

The expected outcome for course SVI-1016-1 involves a theme and skill that can be weighted according to their complexity.

The theme and skill for summative evaluation have been selected from among those considered essential for achieving the expected outcome of the course: “**adapt their behaviour to the work context.**” This theme and skill have been selected and weighted in accordance with the prescribed specifications, participation criteria and second-level operational objective.

Thus, the students come to **understand** the development of the ability to adapt to change.

Emphasis is placed on the students’ ability to:

Content	Explanation of Content
<ul style="list-style-type: none"> - Identify their strengths and weaknesses in their way of adapting to change, as well as techniques that aid the process of adapting to change in a work context developed during the course, and explain their answer 	Because of: <ul style="list-style-type: none"> - the use of critical judgment - the contribution to the process of vocational integration
<ul style="list-style-type: none"> - Identify ways to improve their weak points, and give reasons for their choices 	Because of: <ul style="list-style-type: none"> - the potential for generalizing learning - the contribution to the process of vocational integration

The theme and skill are weighted as follows:

Theme		Skill	
Development of the ability to adapt to change	100%	Understanding	100%

6. OBSERVABLE BEHAVIOURS

Weighting of items

↓

Numbers in the table of dimensions

↓

1)

60%

On the basis of activities carried out during the course or on the basis of their experience at work, identify:

- two strengths in their way of adapting to change (5% per strength)
- two weaknesses in their way of adapting to change (5% per weakness)
- two techniques that aid the process of adapting to change in a work context developed during the course (5% per technique)

For each strength and weakness identified, explain their answer (5% per explanation).

For each technique identified, explain their answer (5% per reason).

Criteria:

- Appropriate strengths and weaknesses identified
- Appropriate techniques identified
- Coherent explanations given

40%

On the basis of a list of skills acquired and developed during the course, identify:
– two ways to improve the weak points identified (10% per means)

For each way identified, give a reason for their choice (10% per reason).

Criteria:

- Appropriate ways identified
- Coherent reasons given

7. DESCRIPTION OF THE EXAMINATION

7.1 Type of Examination

The examination required for the summative evaluation can be written or oral, and consists of two parts.

Part I of the examination focuses on “strengths and weaknesses in their way of adapting to change” and “techniques that aid the process of adapting to change in a work context developed during the course,” and must not exceed 30 minutes. It is administered at a time deemed appropriate by the school. Students are permitted to use course notes and other information.

Part II of the examination focuses on “ways to improve their weak points,” and must not exceed 30 minutes. It is administered at the end of the course. Students are permitted to use course notes, the list of skills acquired and developed during the course and other information.

It may be possible to develop more than one item per observable behaviour. In this case, the marks awarded can be divided among the items, provided that the relative weight of the observable behaviour is taken into account.

7.2 Partnership

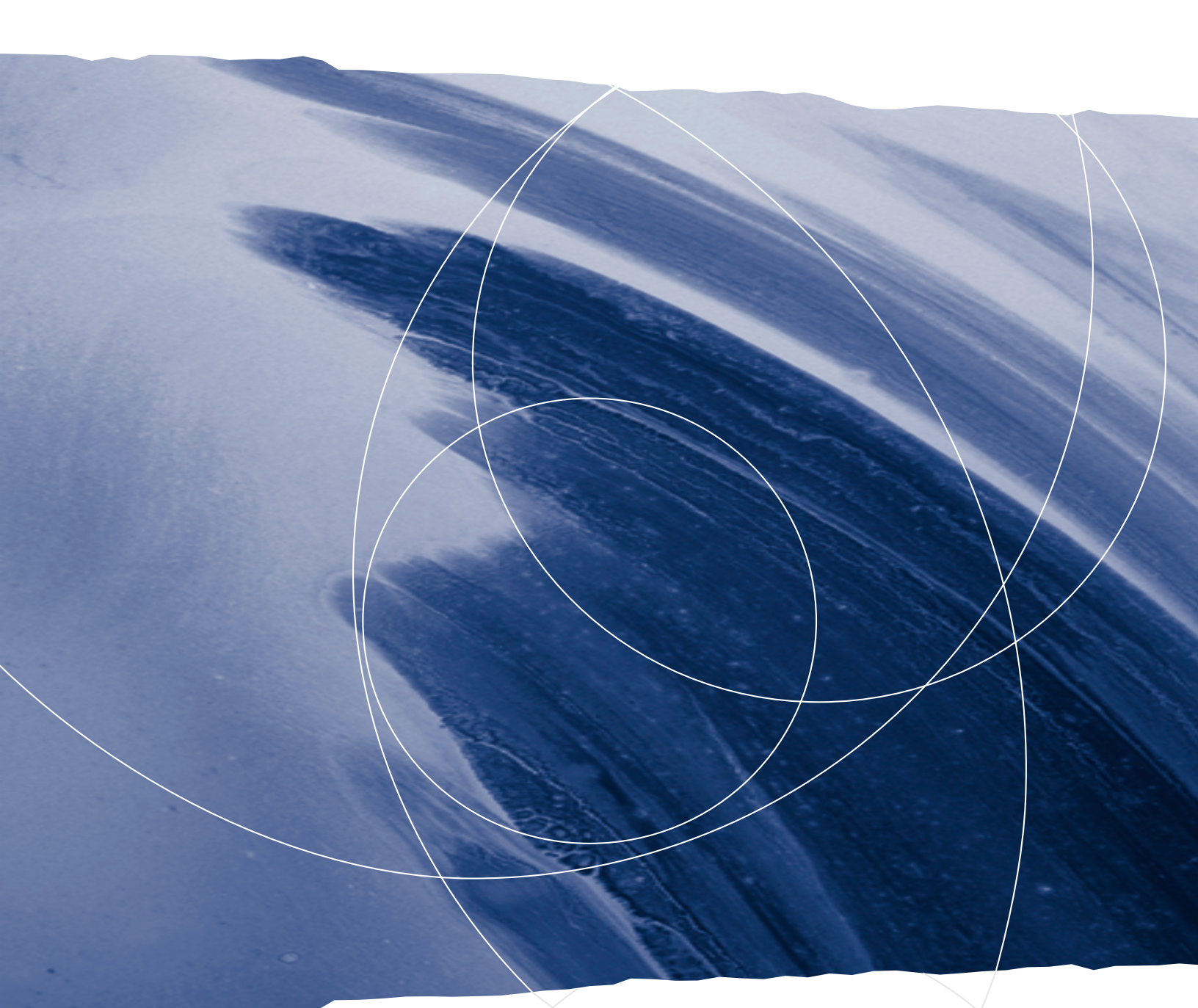
Partners inside or outside the school may participate in the summative evaluation process.

7.3 Type of Result

The result obtained may be expressed as a “pass” or “fail,” or as a mark. The pass mark is set at 60% for the entire examination. The results must be transmitted in accordance with the rules set out in the *Administrative Manual for the Certification of Studies in General Education for Adults and in Vocational Training*.

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