

**VOCATIONAL EDUCATION CENTRE AND ADULT EDUCATION CENTRE GOVERNING BOARDS
FUNCTIONS AND POWERS**

GENERAL TERMS	GOVERNING BOARD	DIRECTOR	STAFF MEMBERS	SCHOOL BOARD
Policies and objectives for improving student success (s. 109)	<p>Analyzes the centre's situation (s. 109)</p> <p>Determines, oversees the implementation of and periodically evaluates the centre's specific policies and objectives for improving student success (s. 109)</p> <p>May determine actions to promote those policies and objectives and integrate them into the life of the centre (s. 109)</p> <p>Makes them public (s. 110.3.1)</p>	Coordinates the analysis of the situation prevailing at the centre and the development, implementation and periodical evaluation of the policies and objectives (s. 110.10)	Participate (s. 109)	<p>Ensures that each centre has adopted policies and objectives to be implemented by means of a success plan (s. 245.1)</p> <p>Facilitates the implementation by means of a success plan (s. 218)</p>
Success plan	<p>Approves the centre's success plan, and any updated version of the plan (s. 109.1)</p> <p>Makes it public (s. 110.3.1)</p>	<p>Coordinates the development, the review and any updating of the centre's success plan (s. 110.10)</p> <p>Proposes the plan and any of its updated versions (s. 110.10)</p>	Participate (s. 109.1)	
Accountability	Reports each year on the evaluation			Informs the population in its territory

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	<p>of the implementation of the success plan (s. 110.3.1)</p> <p>Ensures the distribution of a document explaining the policies and objectives of the centre and reports on the evaluation of the implementation of the success plan to the students and staff members. The governing board shall see to it that the wording of the document is clear and accessible (s. 110.3.1)</p>			<p>of the educational and cultural services provided and report on the quality of such services (s. 220)</p> <p>Makes public the strategic and updated plans (s. 209.1)</p> <p>Gives the population in its territory an account of the implementation of its strategic plan (s. 220)</p>
Operating rules of the centre	Approves(s. 110.2)	Ensures that proposals are prepared and submitted for approval (s. 110.10)	Participate (s. 110.2)	
Services provided by the centre	Informs the community served by the centre of the services provided by the centre and reports on the level of quality of such services (s. 110.3.1)			
Annual activity report	Prepares, adopts and transmits a copy to the school board (ss 82 et 110.4))			
Amendment or revocation of the deed of establishment	Is consulted (s. 110.1)			Consults and decides (ss 101, 110.1 and 217)
Selection criteria for the appointment of the director	Is consulted (s. 110.1)			Consults and appoints a director (ss 110.1, 110.5 and 217)
Matters pertaining to the proper operation of the centre or to the improved organization of the services provided by the school board	Advises the school board (s. 110)			

EDUCATIONAL SERVICES	GOVERNING BOARD	DIRECTOR	STAFF MEMBERS	SCHOOL BOARD
Approach proposed for the implementation of the basic school regulation	Approves (s. 110.2)	Ensures that proposals are prepared (s. 110.10) Proposes (s. 110.2)	Participate (s. 110.2)	Sees to the implementation of the basic school regulation (s. 246)
Implementation of the programs	Approves (s. 110.2)	Ensures that a proposal is prepared (s. 110.10) Proposes (s. 110.2)	Participate* (s. 110.2)	Sees to the implementation of the programs of studies established by the Minister (s. 246)
Implementation of the programs relating to complementary educational services and popular education	Approves (s. 110.2)	Ensures that proposals are prepared (s.110.10) Proposes (s. 110.2)	Participate (s. 110.2)	Establishes the programs (s. 247)
Criteria for the introduction of new instructional methods	Is informed	Approves (s. 110.12)	Propose* (s. 110.12)	
Textbook and instructional materials	Is informed	Approves (s. 110.12)	Propose* (s. 110.12)	
Standards and procedures for the evaluation of student achievement	Is informed	Approves (s. 110.12)	Propose* (s. 110.12)	Ensures that each centre evaluates achievement and administers the examinations imposed by the Minister (s. 249) May impose internal examinations (s. 249)

* Teaching personnel only

MATERIAL AND FINANCIAL RESOURCES	GOVERNING BOARD	DIRECTOR	STAFF MEMBERS	SCHOOL BOARD
Use of the premises or immovables	Approves (ss 93 and 110.4)	Proposes (s. 93)		Authorizes if term of agreement exceeds one year (s. 93)
Gifts and contributions	May solicit or receive a gift or contribution and supervises the management of the fund (ss 94 and 110.4)			Creates a designated fund, keeps separate books and accounts (s. 94)
Centre's annual budget	Adopts (ss 95 and 110.4)	Prepares Submits the budget to the governing board Administers the budget and renders an account to the governing board (ss 96.24 and 110.13)		Allocates resources among the centres (s. 275) Approves the centre's budget (s. 276)
Centre's requirements as regards goods and services, and the premises or immovables	Is consulted (ss 96.22 and 110.13)	Consults the governing board and informs the school board of the centre's requirements (ss 96.22 and 110.13)		

COMMUNITY SERVICES	GOVERNING BOARD	DIRECTOR	STAFF MEMBERS	SCHOOL BOARD
Social, cultural or sports services	May organize and conclude a contract for the provision of goods and services* (s. 110.3)			

* In the name of the school board