

## Application to serve a second probationary period

Ministère file number :

### A- Identity of candidate

<input type="checkbox"/> Mr.	Last name (at birth)	First name		
<input type="checkbox"/> Mrs.				
Date of birth (yyyy-mm-dd)		Permanent code	Status <input type="checkbox"/> Canadian citizen <input type="checkbox"/> Permanent resident <input type="checkbox"/> Work permit <input type="checkbox"/> Other _____	Social insurance number
Address				Apartment
City		Province	Postal code	
Telephone (Home)		Other numbers (Cell, Work)	E-mail address	

### B- Reason for the request (section 25 of *Regulation respecting teaching licences*) (see over)

I hereby request authorization from the Ministère to serve a second probationary period, in accordance with section 25 of the *Regulation respecting teaching licences*.

I received written notice of failure from the employer on : \_\_\_\_\_

The personal information collected by the Ministère is essential to the exercise of its functions, as provided for under the *Regulation respecting teaching licences*. This information may also be used for research or statistical purposes. It is treated confidentially and is accessible only to authorized staff who need it to carry out their duties. You have the right to request access to your personal information held by the Ministère and to request that it be corrected. To exercise this right, please contact the person responsible for access to documents and the protection of personal information.

Signature \_\_\_\_\_

Date \_\_\_\_\_

### C- Reserved for Ministère usage

<b>DÉCISION</b>	<input type="checkbox"/> <b>Autorisation de reprise de stage probatoire accordée</b> <input type="checkbox"/> <b>Refus à la candidate ou au candidat</b>		
	Commentaires : _____ _____		
Signature de la personne autorisée _____		Date _____	Date de réception de la demande _____
Initiales :		Date d'émission de la lettre :	

**Send your request to :**  
 Direction de la formation et de la titularisation du personnel scolaire  
 Ministère de l'Éducation et de l'Enseignement supérieur  
 1035, rue De La Chevrotière, 28<sup>e</sup> étage  
 Québec (Québec) G1R 5A5

**Section 25 reads as follows :**

A person who fails the probationary period may serve a second probationary period if the person so notifies the Minister in writing within 60 days following receipt of the notice of failure. Sections 15 and 17 to 23 apply to the serving of a second probationary period which consists of 600 hours of teaching.

An employer who concludes that the objective of the second probationary period has not been attained must so notify the person concerned in writing. The notice must contain reasons.

A copy of the notice must be sent to the Minister with the evaluation reports, a description of the evaluation procedures and the measures taken, if applicable, pursuant to section 21.