

## Application for a Québec teaching permit (Holder of a 30 credit college teacher-training diploma)

Ministère file number :

### A- Identity of candidate

<input type="checkbox"/> Mr <input type="checkbox"/> Mrs.	Last name (at birth)	First name	
Date of birth (yyyy-mm-dd)		Permanent code	Social insurance number
Address			Apartment
City		Province	Postal code
Telephone (Home)		Other numbers (cell, work)	E-mail address
Most of my schooling has been in:                      FRENCH <input type="checkbox"/> ENGLISH <input type="checkbox"/> OTHER <input type="checkbox"/>			

### B- Supporting document required of the candidate

- |  |  |
|--|--|
| <input type="checkbox"/> A certified copy of your birth certificate  | <input type="checkbox"/> <a href="#">Declaration Concerning a Judicial Record</a> (section 25.1 of the <i>Education Act</i> ) available on the Ministère Web site. |
| <input type="checkbox"/> Letter of promise of employment from your employer (school board or private educational institution) indicating the percentage of the task that is related to the subject of the bachelor's degree (original document). |  |

#### For general education :

- |  |  |
|--|--|
| <input type="checkbox"/> Certified copy of the diploma and university transcript of a bachelor's degree in the subject to be taught (e.g. bachelor's degree in mathematics). | <input type="checkbox"/> Certified copy of the diploma and university transcript demonstrating that you have successfully completed a 30 credit college teacher-training program (e.g. certificate in college teaching, PERFORMA). |
|--|--|

#### For vocational training :

- |  |   |
|--|---|
| <input type="checkbox"/> Certified copy of the diploma and transcript of a college diploma (DCS) or a bachelor's degree in the subject to be taught (e.g. DCS in Nursing, Bachelor of Science in Nursing). | <input type="checkbox"/> Certified copy of the diploma and transcript demonstrating that you have successfully completed a 30 credit college teacher-training program (e.g. certificate in college teaching, PERFORMA). |
|--|---|

Note: Since September 1, 2008, applicants must have passed the French or English language examination set by the Minister.

If certified copies cannot be provided and the candidate presents valid reasons why, the Ministère may, exceptionally, accept sworn copies.

The personal information collected by the Ministère is essential to the exercise of its functions, as provided for under the *Regulation respecting teaching licences*. This information may also be used for research or statistical purposes. It is treated confidentially and is accessible only to authorized staff who need it to carry out their duties. You have the right to request access to your personal information held by the Ministère and to request that it be corrected. To exercise this right, please contact the person responsible for access to documents and the protection of personal information.

I hereby request that a Québec teaching permit (Holder of a 30 credit college teacher-training diploma) be issued in my name.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## C- Reserved for the Ministère

Formation : \_\_\_\_\_

Employeur : \_\_\_\_\_

Champ d'enseignement : \_\_\_\_\_

AA : \_\_\_\_\_ Examen : FRANÇAIS  ANGLAIS

Refus (raison) : \_\_\_\_\_

Signature de la personne responsable : \_\_\_\_\_ Date : \_\_\_\_\_

**Send your request to :**  
Direction de la formation et de la titularisation du personnel scolaire  
Ministère de l'Éducation et de l'Enseignement supérieur  
1035, rue De La Chevrotière, 28<sup>e</sup> étage  
Québec (Québec) G1R 5A5