

Science Culture Component Project Submission Form

Name of school service centre:	
Name of school:	School code:
School year:	

Respond to the following statements with a Yes or a No.

All the science organizations involved in the projects described in this form have already been contacted, are available on the dates indicated and are listed on the [List of complementary organizations – Science Culture component](#) (in French). Yes No

At least one teacher will be present at all times during the science culture project. Yes No

Each of the science workshops at the school will be given to a group of no more than 35 students. Yes No

A – Description of the project

Title of the project:

Anticipated date(s) of project:

Person responsible for the project

Name:	Position:	
Email:	Telephone (office):	Extension:

Science organization

Name of the organization	Representative's name	Number of days present

Science culture project

Number of science workshops at the school

A workshop is a meeting between a group of students and a representative of a science organization. For workshops, groups are limited to a maximum of 35 students.

Number of student groups:	Number of workshops per group:
Total number of workshops carried out in class:	Total number of workshops held by videoconference:

Explain why the workshop cannot take place in class.

Number of student groups going on a school field trip to a science organization:	
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Number of students participating

Students who participate in more than one science workshop at the school or field trip to a science organization must be counted at each workshop or field trip. For example, if the same 35 students participate in two different workshops as part of a project, the number of participants will be counted as 70.

Preschool and elementary education				Secondary education		Vocational training	Adult general education
Preschool	Cycle One	Cycle Two	Cycle Three	Cycle One	Cycle Two		

Brief description of the steps to be taken with the students during each phase
Preparation phase
Implementation phase
Transfer-of-learning phase

B – Calculator

The totals will be calculated automatically when the form is completed onscreen.

	Eligible expenses ¹	Ineligible expenses (if applicable)
A Fees for the science organization (maximum admissible \$325 per day per person, before taxes)		
B Transportation for the representative of the science organization		
C Meals for the representative of the science organization		
D Lodging for the representative of the science organization		
E Costs related to the purchase of perishable or non-reusable materials and rental of equipment by the representative of the science organization (maximum of \$100 per day)		
F Payment to be made to the science organization at the end of the project (A+B+C+D+E)		
G Costs related to the purchase of perishable or non-reusable materials and rental of equipment by the school (maximum of \$500 per day) If applicable (specify):		
H Entry fees to visit a science organization		
I Costs for chartered transportation for a field trip to a science organization		
J Total eligible expenses (A+B+C+D+E+G+H+I)		
K Preparation and administration costs (maximum 15% of J)		
L Calculation of the maximum financial assistance (J+K)		
M Other expenses If applicable (specify):		
N Total cost of the project		

C – Signature

School principal	
Name:	
Signature:	Date (year-month-day):

¹ The amounts in the eligible expenses column must be in accordance with the administrative rules governing the *Science Culture* component of the [Culture in the Schools program](#) and include any taxes.