

2014–2015 DIRECTIVES

General Education in the Youth Sector: Preschool, Elementary School and Secondary School

Ministère de l'Éducation, du Loisir et du Sport – May 2014



GENERAL EDUCATION IN THE YOUTH SECTOR

2014-2015 DIRECTIVES

MINISTÈRE DE L'ÉDUCATION, DU LOISIR ET DU SPORT

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Yves Bolduc
Minister of Education, Recreation and Sports

2014-2015 school year

ABBREVIATIONS

EA: *Education Act* (c. I-13.3)

APE: *Act respecting private education* (c. E-9.1)

BSR: *Basic school regulation for preschool, elementary and secondary education* (c. I-13.3, r. 8)

RDLS: *Regulation respecting departures from the list of subjects of the Basic school regulation for preschool, elementary and secondary education* (c. I-13.3, r. 5)

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The purpose of the 2014-2015 Directives is to inform the school boards and private schools of decisions made by the Minister of Education, Recreation and Sports for the 2014-2015 school year under the *Basic school regulation for preschool, elementary and secondary education* and the *Education Act*.

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
1 DEPARTURES FROM THE LIST OF SUBJECTS		
1.1 Departures Authorized by School Boards and Private Schools		
<p>School boards and private schools that grant departures from the list of subjects by virtue of the <i>Regulation respecting departures from the list of subjects of the Basic school regulation for preschool, elementary and secondary education</i> (RDLS), for the purpose of carrying out a special school project applicable to a group of students, must send the information required under sections 3 and 5 to the Minister.</p> <p>In accordance with the regulatory provisions, school boards may permit the removal of certain subjects from Secondary Cycle Two to facilitate the transition to vocational training of students who are 16 years of age or older.</p>	<p>To forward the information required under section 3, the Dérogation form is available at https://CollecteInfo.mels.gouv.qc.ca.</p> <p>The evaluation report required under section 5 must be sent to Catherine Dupont, at the following address:</p> <p style="text-align: center;">Ministère de l'Éducation, du Loisir et du Sport 1035, rue De La Chevrotière, 17^e étage Québec (Québec) G1R 5A5</p>	<p>EA, ss. 222 and 459 APE, s. 30 RDLS, s. 1, first para., subpara. 3</p>
1.2 Departures Authorized by the Minister		
The Minister's authorization is needed for all special school projects that require the removal of subjects and are not covered by the RDLS.		EA, ss. 222 and 459
2 LOCAL AND MINISTERIAL PROGRAMS		
2.1 Approval of Local Programs of Five Credits or More		
A local program of five credits or more must be authorized by the Minister.	The school board or private school must submit the request to the Ministère de l'Éducation, du Loisir et du Sport (MELS) using the <i>Programme local de 5 unités ou plus</i> form, available at https://CollecteInfo.mels.gouv.qc.ca . A PDF version of the program must be included with this electronic form so that MELS may examine the program and determine the number of credits it shall be assigned.	EA, ss. 96.16 and 463 APE, s. 33 BSR, s. 25

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
2.2 List of Elective Subjects for Which the Minister Established Programs of Study		
The Minister determined the list of elective subjects for which she establishes a program of study as well as the number of credits assigned to each of these subjects.	Schedule 1 contains a list of these elective subjects.	EA, s. 463 Schedule 1: <i>List of Elective Subjects for Which the Minister Established the Programs of Study</i>
2.3 Students Receiving Special Welcoming and French-Language Instructional Services		
<p>School boards may exempt from the application of the provisions concerning the subject-time allocation students who are registered in welcoming classes and services providing assistance in learning French and who require services related to their linguistic, social and educational integration. In these cases, the school board must use the following programs of study approved by the Minister:</p> <ul style="list-style-type: none"> at the elementary level: <i>Français, accueil</i> at the secondary level: <i>Intégration linguistique, scolaire et sociale</i> <p>In the case of students integrated into welcoming classes, the subject-time allocation must be as follows:</p> <ul style="list-style-type: none"> <i>Français, accueil</i> (elementary) or <i>Intégration linguistique, scolaire et sociale</i> (secondary) 65 per cent Mathematics 20 per cent Other subjects 15 per cent <p>In the case of students directly integrated into regular classes with support measures, and exempted from the subject-time allocation, the school board can replace the periods allotted to French, language of instruction, with periods allotted to <i>Français, accueil</i> or <i>Intégration linguistique, scolaire et sociale</i>.</p>	<p>Preschool Education Program Students receiving welcoming and French-language instructional services take the Preschool Education program.</p>	BSR, ss. 7; 23.2, para. 3

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
2.4 Elementary- and Secondary-Level Programs of Study: Compulsory Content		
Under the powers conferred upon the Minister by section 461 of the <i>Education Act</i> , the Minister modified the programs of study that she had set for the teaching of compulsory and elective elementary- and secondary-level subjects by adding information on students' Progression of Learning, except for the following programs: Integrative Project, Personal Orientation Project, Exploration of Vocational Training and Entrepreneurship.	<p>The Progression of Learning documents for elementary- and secondary-level programs of study are available on the MELS Web site.</p> <p>The Progression of Learning documents for each program of study set out the knowledge students must acquire and be able to use each year. These documents modify the programs of study by complementing them.</p>	EA, s. 461
3 EVALUATION OF LEARNING AND PROVINCIAL REPORT CARD		
3.1 Provincial Report Card		
<p>All schools in Québec have been using a standardized provincial report card since July 1, 2011.</p> <p>Specific formats are provided for the student report card for preschool, elementary and secondary education, respectively. The report cards must include the information set forth in the BSR.</p> <p>Gradual-implementation procedures with regard to the rules for the evaluation of learning for certain subjects will continue for the 2014-2015 school year.</p>	<p>In section 1 of the provincial report card, it must be understood that the information requested regarding the student's name can consist of that student's bar code as well as the name of his or her homeroom teacher or of his or her tutor, and that the information regarding the student's class can also include the identification number of his or her group.</p> <p>The provincial report card is issued for each of the three terms. For each term, the report card must contain a subject mark for each subject taught and the group average.</p> <p>This provision may continue to be implemented gradually for the 2014-2015 school year, with the result that, for certain subjects, a subject mark and group average may not appear on the report card for Term 1 or Term 2. This may be the case when an insufficient number of evaluations of learning has taken place during either of these terms. The subjects to which this may apply are listed below.</p>	EA, s. 459

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
	<p>At the elementary school level:</p> <ul style="list-style-type: none"> • Ethics and Religious Culture • Second language • Physical Education and Health • Arts Education: Drama, Visual Arts, Dance and Music <p>At the secondary school level:</p> <ul style="list-style-type: none"> • Subjects in Secondary I, II and III for which the number of hours of instruction set forth in the BSR is 100 or less <p>The following procedures must be followed:</p> <ul style="list-style-type: none"> • The gradual-implementation procedures apply to the report card for Term 1 or Term 2, in accordance with the evaluation standards and procedures established by the school. • When the subject mark and group average for these subjects do not appear on the report card for one term, the final mark that appears on the final report card must be out of 100. <p>The weighting for Term 3 (60%) mainly involves the evaluations of learning that the teacher has carried out since the end of Term 2. Where applicable, the evaluations carried out at the end of the school year that cover the entire year's work for that subject may be included, as well as the compulsory examinations set by the school or school board.</p>	

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
	<p>Furthermore, section 3 of the provincial report card must include, for Terms 1 and 3, comments on two of the following four competencies: exercises critical judgment, organizes his or her work, communicates effectively, and works in a team.</p> <p>However, for the 2014-2015 school year, a gradual-implementation procedure, which is still in effect, allows for the possibility of commenting on only one of the four competencies in the term considered to be the most appropriate.</p>	
3.2 Issuing of the Report Card		
<p>The BSR states that the report cards must be provided at the end of each term, no later than November 20, March 15 and July 10.</p>	<p>Within the prescribed deadlines, the schools determine the dates on which the report cards will be provided. However, when providing student results for the purpose of college applications, it is recommended that the schools provide the results for the first two report cards within the deadlines set by the colleges themselves, to allow students to present as complete and recent results as possible.</p>	<p>BSR, s. 29.1</p>
3.3 Possible Exemption From the Provisions Relating to Results in the Provincial Report Card		
<p>The BSR states that, “A school board may, to the extent and on the conditions determined by the Minister, exempt handicapped students or students with social maladjustments or learning disabilities and students receiving welcoming services and support in learning French from the application of the provisions relating to results in this basic school regulation.”</p> <p>The school board may exempt students described in sections 3.3.1, 3.3.2 and 3.3.3, from the application of the provisions relating to results in section 2 of the report card prescribed by the BSR.</p>		<p>BSR, ss. 30.1; 30.2; 30.3 and 30.4</p>

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
<p>3.3.1 Students With Handicaps, Social Maladjustments or Learning Disabilities Who Are Integrated Into Regular Classes at the Elementary or Secondary Levels or Who Are Enrolled in a Special Class</p> <p>An exemption from the provisions relating to section 2 of the report card prescribed by the BSR may be granted to students with handicaps, social maladjustments or learning disabilities who are integrated into regular classes or who are enrolled in a special class, under the following condition:</p> <ul style="list-style-type: none"> • The student has previously benefitted from regular targeted interventions by his or her teacher and one or more specialists. <p>a) The student is incapable of meeting the requirements of the programs of study in language of instruction and Mathematics:</p> <p>The student's individualized education plan states that he or she is incapable of meeting the requirements of the programs of study in language of instruction and Mathematics and, consequently, the requirements of these two programs are modified for this student.</p> <ul style="list-style-type: none"> – The exemption thus applies to all the subjects this student is taking, except for those in which he or she is able to meet the program requirements, as is sometimes the case with Physical Education and Health or Arts Education. <p>b) The student is incapable of meeting the requirements of the programs of study in language of instruction or Mathematics:</p> <p>The student's individualized education plan states that he or she is incapable of meeting the requirements of either the language of instruction program of study or the Mathematics program of study and that, as a result, the requirements of the program concerned are modified for this student.</p>	<ul style="list-style-type: none"> ○ The student is not exempted from the subject, but only from the application of the provisions relating to results. ○ When the exemption is applied, a distinct course code, provided for this purpose and different from the regular course code, is used. It constitutes a distinctive indicator that signifies that the requirements of the program of study have been modified for this student, whether he or she attends a regular class or a special class. In addition, information must be indicated in the Comments area regarding the modified requirements, as stated in the student's individualized education plan. 	<p>BSR, s. 30.4</p> <p><i>Info/Sanction,</i> no. 12-13-022A</p>

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
<p>– The exemption therefore applies to this subject alone and the mark in the student’s report card corresponds to the requirements set in his or her individualized education plan.</p> <p>c) The student is incapable of meeting the requirements of the program of study in Physical Education and Health or the programs of study in Arts Education:</p> <p>The student’s individualized education plan states that he or she is incapable of meeting the requirements of the program of study in Physical Education and Health or the programs of study in Arts Education and that, as a result, the requirements of the program or programs concerned are modified for this student.</p> <p>– The exemption therefore applies to this subject or these subjects alone and the mark in the student’s report card corresponds to the requirements set in his or her individualized education plan.</p> <p>The exemption applies to:</p> <ul style="list-style-type: none"> • the group average, as described in section 30.1 of the BSR • the weighting for the terms, as described in the second paragraph of section 30.2 of the BSR • the obligation to use the Framework for the Evaluation of Learning, as described in the third paragraph of section 30.2 of the BSR • the obligation to include the student's result for an examination set by the Minister (20%) in the student's final mark, as described in section 30.3 of the BSR <p>In the Comments area of section 2 of the report card, it must be indicated that the requirements of the programs of study have been modified for this student.</p>	<ul style="list-style-type: none"> ○ The marks entered on these students’ report cards are expressed as percentages. 	

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES								
<p>3.3.2 Students With Handicaps, Social Maladjustments or Learning Disabilities Who Have an Intellectual Impairment and Who Are Enrolled in an Adapted Ministerial Program of Study</p> <p>a) Students with a profound intellectual impairment</p> <p>For students who are in the ministerial program for students with a profound intellectual impairment, the exemption applies to:</p> <p>– all the provisions of sections 30.1, 30.2 and 30.3 of the BSR</p> <p>The results recorded in section 2 of the report card prescribed by the BSR for students who are in the ministerial program for students with a profound intellectual impairment must be expressed as a rating in accordance with the following key:</p> <table><tr><td>A</td><td>The student meets the requirements set for him/her very well.</td></tr><tr><td>B</td><td>The student meets the requirements set for him/her.</td></tr><tr><td>C</td><td>The student partially meets the requirements set for him/her.</td></tr><tr><td>D</td><td>The student does not meet the requirements set for him/her.</td></tr></table>	A	The student meets the requirements set for him/her very well.	B	The student meets the requirements set for him/her.	C	The student partially meets the requirements set for him/her.	D	The student does not meet the requirements set for him/her.		
A	The student meets the requirements set for him/her very well.									
B	The student meets the requirements set for him/her.									
C	The student partially meets the requirements set for him/her.									
D	The student does not meet the requirements set for him/her.									

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES																
<p>The results recorded in section 2 of the report card prescribed by the BSR for students who are in the ministerial program for students with a profound intellectual impairment and relating to the record of learning as regards the degree of competency development must be expressed as a rating in accordance with the following key:</p> <table><tr><td>4</td><td>The student demonstrates thorough competency development.</td></tr><tr><td>3</td><td>The student demonstrates intermediate competency development.</td></tr><tr><td>2</td><td>The student demonstrates moderate competency development.</td></tr><tr><td>1</td><td>The student demonstrates emergent competency development.</td></tr></table> <p>b) Students with moderate to severe intellectual impairments</p> <p>For students who are in the ministerial programs for students with moderate to severe intellectual impairments, the exemption applies to:</p> <ul style="list-style-type: none">all the provisions of sections 30.1, 30.2 and 30.3 of the BSR <p>The results recorded in section 2 of the report card prescribed by the BSR must be expressed in the following form:</p> <table><tr><td>A</td><td>The student meets the requirements set for him/her very well.</td></tr><tr><td>B</td><td>The student meets the requirements set for him/her.</td></tr><tr><td>C</td><td>The student partially meets the requirements set for him/her.</td></tr><tr><td>D</td><td>The student does not meet the requirements set for him/her.</td></tr></table>	4	The student demonstrates thorough competency development.	3	The student demonstrates intermediate competency development.	2	The student demonstrates moderate competency development.	1	The student demonstrates emergent competency development.	A	The student meets the requirements set for him/her very well.	B	The student meets the requirements set for him/her.	C	The student partially meets the requirements set for him/her.	D	The student does not meet the requirements set for him/her.	<ul style="list-style-type: none">The record of learning is issued at the times set out in the document <i>Scales of Competency Levels: Education Program for Students With a Profound Intellectual Impairment</i>.	<p><i>Education Program for Students With a Profound Intellectual Impairment</i></p> <p><i>Scales of Competency Levels: Education Program for Students With a Profound Intellectual Impairment</i> http://www.mels.gouv.qc.ca/references/publications/resultats-de-la-recherche/detail/article/education-program-for-students-with-a-profound-intellectual-impairment-1/?tx_ttnews%5Blang%5D=1</p>
4	The student demonstrates thorough competency development.																	
3	The student demonstrates intermediate competency development.																	
2	The student demonstrates moderate competency development.																	
1	The student demonstrates emergent competency development.																	
A	The student meets the requirements set for him/her very well.																	
B	The student meets the requirements set for him/her.																	
C	The student partially meets the requirements set for him/her.																	
D	The student does not meet the requirements set for him/her.																	

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES																
<p>3.3.3 Students Enrolled in a Work-Oriented Training Path</p> <p>a) Students enrolled in Pework Training</p> <p>The exemption for these students applies to:</p> <ul style="list-style-type: none">the group average, as described in section 30.1 of the BSRthe weighting for the terms and marks expressed as percentages, as described in section 30.2 of the BSRthe obligation to include the student's result for an examination set by the Minister (20%) in the student's final mark, as described in section 30.3 of the BSR <p>The results recorded in section 2 of the report card prescribed by the BSR must be communicated using a rating in accordance with the following key:</p> <table><tr><td>A</td><td>The student meets the requirements set for him/her very well.</td></tr><tr><td>B</td><td>The student meets the requirements set for him/her.</td></tr><tr><td>C</td><td>The student partially meets the requirements set for him/her.</td></tr><tr><td>D</td><td>The student does not meet the requirements set for him/her.</td></tr></table> <p>If it is for a subject that will no longer be taught in the subsequent year, the final result in the last report card of the school year is communicated using a rating in accordance with the following key:</p> <table><tr><td>A</td><td>The student meets the program requirements very well.</td></tr><tr><td>B</td><td>The student meets the program requirements.</td></tr><tr><td>C</td><td>The student partially meets the program requirements.</td></tr><tr><td>D</td><td>The student does not meet the program requirements.</td></tr></table>	A	The student meets the requirements set for him/her very well.	B	The student meets the requirements set for him/her.	C	The student partially meets the requirements set for him/her.	D	The student does not meet the requirements set for him/her.	A	The student meets the program requirements very well.	B	The student meets the program requirements.	C	The student partially meets the program requirements.	D	The student does not meet the program requirements.	<p>The report card must contain a subject mark for each subject taught as well as a detailed mark for each competency in the following subjects: language of instruction, second language and Mathematics.</p>	<p>Framework for the Evaluation of Learning: https://www7.mels.gouv.qc.ca/DC/evaluation/index_en.php</p>
A	The student meets the requirements set for him/her very well.																	
B	The student meets the requirements set for him/her.																	
C	The student partially meets the requirements set for him/her.																	
D	The student does not meet the requirements set for him/her.																	
A	The student meets the program requirements very well.																	
B	The student meets the program requirements.																	
C	The student partially meets the program requirements.																	
D	The student does not meet the program requirements.																	

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
<p>The results are based on the Frameworks for the Evaluation of Learning for the Work-Oriented Training Path, established by the Minister for each program of study.</p> <p>b) Students enrolled in Training for a Semiskilled Trade</p> <p>The exemption for these students applies to the:</p> <ul style="list-style-type: none"> ○ group average, as described in section 30.1 of the BSR ○ obligation to include the student's result for an examination set by the Minister (20%) in the student's final mark, as described in section 30.3 of the BSR 	<ul style="list-style-type: none"> ○ The marks entered on these students' report cards are expressed as percentages. 	
<p>3.3.4 Students Receiving Special Welcoming and French-Language Instructional Services</p> <p>School boards may exempt students who are receiving special welcoming services and special French-language instructional services from the provisions concerning student results.</p> <p>The exemption applies to all of the following elements:</p> <ul style="list-style-type: none"> • the group average, as described in section 30.1 of the BSR • the weighting for the terms, as described in the second paragraph of section 30.2 of the BSR • the obligation to include the student's result for an examination set by the Minister (20%) in the student's final mark, as described in section 30.3 of the BSR 	<p>This provision applies to students who are receiving special welcoming and French-language instructional services, regardless of how these services are organized in the school.</p> <p>It is the responsibility of the school board to determine if, for a student, the exemption from the provisions concerning student results applies to one or more subjects.</p> <ul style="list-style-type: none"> • In subjects to which the exemption applies, the results are expressed as a rating. This means that a subject mark or a year-end mark does not have to be indicated for these subjects. • Results for subjects to which the exemption does not apply are expressed as percentages. <p>For the <i>Intégration linguistique, scolaire et sociale</i> program in secondary school, a tool for evaluating French is provided to teachers and serves as a reference in producing report cards.</p>	<p>BSR, ss. 6; 7 and 30.4</p> <p>http://www.mels.gouv.qc.ca/references/publications/resultats-de-la-recherche/detail/article/integration-linguistique-scolaire-et-sociale-paliers-pour-levaluation-du-francais-enseigner/?tx_ttnews%5Blang%5D=0&cHash=3e3562effb5c61966d2522d686e3e5f7</p>

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES								
<p>The results recorded in the elementary or secondary school student’s report card are expressed as a rating in accordance with the following key:</p> <table><tr><td>A</td><td>The student exceeds the requirements.</td></tr><tr><td>B</td><td>The student clearly meets the requirements.</td></tr><tr><td>C</td><td>The student barely meets the requirements.</td></tr><tr><td>D</td><td>The student does not meet the requirements.</td></tr></table> <p>Note: The above key refers to the requirements set for the student.</p>	A	The student exceeds the requirements.	B	The student clearly meets the requirements.	C	The student barely meets the requirements.	D	The student does not meet the requirements.		
A	The student exceeds the requirements.									
B	The student clearly meets the requirements.									
C	The student barely meets the requirements.									
D	The student does not meet the requirements.									
3.4 Operations on a Semester Basis										
<p>“Operating on a semester basis” is a way of organizing courses whereby the teaching of a subject is concentrated in a shorter period of time than that prescribed in the school calendar.</p>	<p>Schools wishing to operate on a semester basis for one or more subjects may ask their school board to authorize a departure from a provision of the BSR to make it possible to carry out a special school project applicable to a group of students. This departure will exempt the school from having to issue report cards at the end of each of the three terms, as set forth in the BSR, and from the weighting given for each of these terms.</p>	<p>EA, s. 222</p>								
4 ADMISSION TO MINISTERIAL EXAMINATIONS AND CERTIFICATION										
<p>No student may be barred from writing a uniform examination because he or she has not attended a sufficient number of classes or because his or her school marks are too low.</p>		<p>EA, ss. 208 and 231 BSR, s. 31</p>								

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
4.1 Examination Sessions		
<p>MELS holds three examination sessions each year for the examinations set by the Minister for the certification of studies: in January, June and August.</p> <p>The dates and times for the uniform and compulsory examinations must be strictly observed. Only the Minister may authorize a change to the schedule.</p>	<p>The schedules for the examination sessions will be communicated to the school system in a letter from the Assistant Deputy Minister and will be available on the Web site of the Direction de la sanction des études.</p> <p>Measures that adapt the conditions for administering ministerial examinations can be established for students with specific needs, in accordance with the conditions set out in Chapter 5 of the <i>Administrative Guide for the Certification of Studies and Management of Ministerial Examinations</i>.</p>	<p>EA, ss. 231 and 470</p> <p><i>Administrative Guide for the Certification of Studies and Management of Ministerial Examinations</i>, section 5.2 <i>Info/Sanction</i>, no. 09-10-021</p>
4.2 Compulsory Examinations		
<p>There are compulsory examinations in Elementary 4, Elementary 6 and Secondary II. The BSR states that a student's result on a compulsory examination set by the Minister shall count for 20% of that student's final result.</p> <p>The examinations set by the Minister are compulsory for all schools. The schools, including those that carry out a special school project, must take the students' results on these examinations into account when calculating their final results.</p>	<p>For the 2014-2015 school year, the compulsory examinations are:</p> <p>Elementary 4:</p> <ul style="list-style-type: none"> ○ Français, langue d'enseignement <ul style="list-style-type: none"> – Lecture – Écriture <p>Elementary 6:</p> <ul style="list-style-type: none"> ○ Français, langue d'enseignement <ul style="list-style-type: none"> – Lecture – Écriture ○ <i>English Language Arts</i> <ul style="list-style-type: none"> – Reading and writing ○ Mathematics <p>Secondary II:</p> <ul style="list-style-type: none"> ○ Français, langue d'enseignement. <ul style="list-style-type: none"> – Écriture 	

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
4.3 Certificate in On-the-Job Training in a Recycling Facility		
<p>A Certificate in On-the-Job Training in a Recycling Facility may be awarded by the Minister to students who have successfully completed this training.</p> <p>Any school board that wishes the Minister to award a Certificate in On-the-Job Training in a Recycling Facility to students who have successfully completed the program must submit to the Minister a request for recognition of the training provided by its Centre de formation en entreprise et recuperation.</p>		<p>EA, s. 223 EA, s. 471</p>
4.4 Attestation of Competencies for Adapted Programs of Study for Students With Moderate to Severe Intellectual Impairments		
<p>On the recommendation of the school board, an attestation of competencies is issued at the end of their schooling to students 16 years of age or over, on the condition that:</p> <ul style="list-style-type: none"> they have met the requirements of the programs that were taught 	<p>The requirements governing a recommendation to issue an attestation of competencies are:</p> <ul style="list-style-type: none"> completion of at least 900 hours of training for all of the competencies under <i>Section I – Basic Subjects</i> completion of at least 1000 hours of training for both of the competencies under <i>Section II – Social Integration</i> 	<p>EA, s. 471 <i>Info/Sanction</i>, no. 12-13-020</p>

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
4.5 Attestation of Competencies for Educational Programs for Students With a Profound Intellectual Impairment		
<p>On the recommendation of the school board, an attestation of competencies is issued at the end of their schooling to students 16 years of age or over, on the condition that:</p> <ul style="list-style-type: none"> • they have met the requirements of the programs that were taught 	<p>The requirements governing a recommendation to issue an attestation of competencies are:</p> <ul style="list-style-type: none"> ○ for the last three years of school attendance, accumulating at least 600 hours of schooling each year ○ achieving at least the moderate level (level 2) for each of the competencies in the program 	EA, s. 471
4.6 Certification for Students Using the PWT-TCST Bridge		
<p>Upon recommendation of the school board, the Minister awards the Training Certificate for a Semiskilled Trade, with mention of the semiskilled trade concerned, to a student who meets the following requirements:</p> <ul style="list-style-type: none"> • The student has completed a minimum of 2700 hours of Prework Training. • The student has successfully completed the practical training for the semiskilled trade. 	<p>A student enrolled in the Prework Training path who, after his or her second year, uses the bridge to transition toward the Training for a Semiskilled Trade path cannot receive a certificate for both training programs, given that he or she cannot be enrolled in both programs concurrently.</p>	

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
5 CONDITIONS FOR ADMISSION TO TRAINING FOR A SEMISKILLED TRADE		
5.1 General Conditions for Admission		
<p>The student may be admitted to Training for a Semiskilled Trade if, in addition to the conditions already set in section 23.3 of the BSR, he or she has met the following conditions:</p> <ul style="list-style-type: none"> • has achieved the objectives of the elementary-level programs of study for language of instruction and Mathematics, but has not earned the credits in the first cycle of the secondary level in those subjects • meets the special requirements established by the Minister for admission to the program leading to the semiskilled trade 	<p>The condition “has not earned the credits in the first cycle of the secondary level in those subjects” should be understood to mean “has not earned the credits in Secondary II in those subjects.”</p>	<p>BSR, s. 23.5</p>
5.2 Special Conditions for Admission		
<p>The third paragraph of section 23.4 of the BSR sets out the special conditions enabling a student admitted to Prewrite Training to receive, during the third year of his or her training, instruction in the Preparation for a Semiskilled Trade program normally reserved for students in Training for a Semiskilled Trade.</p>		<p>BSR, s. 23.4</p> <p><i>The Directory of Semiskilled Trades</i>, available on the MELS Web site: http://www.mels.gouv.qc.ca/en/contenus-communs/education/directory-of-semiskilled-trades/</p>

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
<p>In the third year of Prewrite Training, a student may take the 375 hours of Preparation for a Semiskilled Trade out of the prescribed time for the Work Skills program, if he or she meets the following conditions:</p> <ul style="list-style-type: none"> ○ has successfully completed the Work Skills program in the second year of his or her training ○ meets the special requirements established by the Minister for admission to the program leading to the semiskilled trade ○ meets the requirements of the language of instruction and Mathematics programs in the Prewrite Training program 		
6 STUDENTS WITH IMPAIRMENTS: PROGRAMS		
6.1 Students With Moderate to Severe Intellectual Impairments		
<p>6.1.1 Preschool Program</p> <p>The Preschool Program is offered to all students, including those with moderate to severe intellectual impairments.</p>		EA, s. 461

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
<p>6.1.2 Elementary School Programs</p> <p>School boards that wish to exempt students with moderate to severe intellectual impairments (within the meaning of section 1 of Schedule II to the BSR) from the application of the provisions concerning the subject-time allocation must use the following adapted programs of study:</p> <ul style="list-style-type: none"> • Français, Mathématique and Sciences humaines 	<p>These adapted programs of study are available on the MELS Web site.</p>	<p>BSR, s. 23.2 BSR, Schedule II <i>Programmes d'études adaptés: Français, Mathématique, Sciences humaines: Enseignement primaire</i>, available on the MELS Web site: http://www.mels.gouv.qc.ca/references/publications/resultats-de-la-recherche/detail/article/francais-mathematique-sciences-humaines-enseignement-primaire/</p>
<p>6.1.3 Secondary School Programs</p> <p>School boards that wish to exempt students with moderate to severe intellectual impairments (within the meaning of section 1 of Schedule II to the BSR) from the application of the provisions concerning the subject-time allocation must offer students aged 13 to 15 the <i>Programmes d'études adaptés avec compétences transférables essentielles</i> (PACTE) for Secondary Cycle One (available in French only). Students aged 16 to 21 must be offered the adapted program <i>Démarche éducative favorisant l'intégration sociale</i> (DÉFIS) or the adapted program <i>Challenges: An Educational Approach That Facilitates Integration</i> (CHALLENGES).</p>	<p>These adapted programs of study are available on the MELS Web site.</p>	<p>BSR, s. 23.2 BSR, Schedule II <i>Programmes d'études adaptés avec compétences transférables essentielles: Enseignement secondaire</i> (PACTE), available on the MELS Web site: http://www.mels.gouv.qc.ca/references/publications/resultats-de-la-recherche/detail/article/pacte-programmes-detudes-adaptes-avec-competences-transferables-essentielles-enseignement-s/</p>

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
		<p><i>Adapted Curriculum: Challenges, An Educational Approach That Facilitates Integration: Secondary Level</i>, available on the MELS Web site: http://www.mels.gouv.qc.ca/en/references/publications/results/detail/article/challenges-an-educational-approach-that-facilitates-social-integration-secondary-level-1/</p>
6.2 Students With Profound Intellectual Impairments		
<p>School boards that wish to exempt students with profound intellectual impairments (within the meaning of section 2 of Schedule II to the BSR) from the application of the provisions concerning the subject-time allocations for elementary and secondary school must offer these students the <i>Programme éducatif destiné aux élèves ayant une déficience intellectuelle profonde</i> or its English equivalent, the <i>Education Program for Students With a Profound Intellectual Impairment</i>. This program is aimed at students who are 4 to 21 years of age.</p>	<p>This program is available on the MELS Web site.</p>	<p>BSR, s. 23.2 and Schedule II</p>
7 ADMISSION OF STUDENTS OVER THE AGE LIMIT		
<p>Any person to whom section 14 of the BSR applies may, beginning on the first day of the calendar for the 2014-2015 school year, receive educational services provided in a school if he or she is likely to fulfill the requirements set by the BSR for obtaining, during this school year, one of the following:</p> <ul style="list-style-type: none"> • Secondary School Diploma 	<p>The section of the budgetary rules pertaining to students over the age limit contains the procedure for funding this measure.</p>	<p>BSR, s. 14</p> <p>The budgetary rules of the school boards, available on the MELS Web site: http://www.mels.gouv.qc.ca/commissions-</p>

PROVISIONS	ADDITIONAL INFORMATION	REFERENCES
<ul style="list-style-type: none"> • Pework Training Certificate • Training Certificate for a Semiskilled Trade • Certificate in On-the-Job Training in a Recycling Facility <p>Any person to whom section 14 of the BSR applies may also receive educational services in a school if he or she has been admitted to a vocational training program without obtaining the general education credits required as prerequisites for the program.</p>		scolaires/financement-et-equipement/regles-budgetaires/#c18245
8 PROVISIONAL BRIDGE FROM SEMISKILLED TRADES TO CERTAIN VOCATIONAL TRAINING PROGRAMS		
	<p>It should be noted that the <i>Information document on the services and programs of study provided under Vocational Training 2012-2013</i> states that the Minister has approved a provisional bridge that allows holders of a Training Certificate for a Semiskilled Trade (TCST) to be admitted to certain programs of study leading to a Diploma of Vocational Studies (DVS).</p>	

**SCHEDULE 1: LIST OF ELECTIVE SUBJECTS FOR WHICH THE MINISTER ESTABLISHED THE PROGRAMS
OF STUDY**

Secondary Cycle Two

General Education and Applied General Education Paths

Science and the Environment (058-402 or 558-402) <i>2 credits</i>	Secondary IV, Applied General Education Path
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Environmental Science and Technology (058-404 or 558-404) <i>4 credits</i>	Secondary IV, General Education Path
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Physics (053-504 or 553-504) <i>4 credits</i>	Secondary V
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Chemistry (051-504 or 551-504) <i>4 credits</i>	Secondary V
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Drama (170-404 or 670-404; 170-504 or 670-504) <i>4 credits</i>	Cycle Two
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Visual Arts (168-404 or 668-404; 168-504 or 668-504) <i>4 credits</i>	Cycle Two
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Dance (172-404 or 672-404; 172-504 or 672-504) <i>4 credits</i>	Cycle Two
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Music (169-404 or 669-404; 169-504 or 669-504) <i>4 credits</i>	Cycle Two
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Drama and Multimedia (170-494 or 670-494; 170-594 or 670-594) <i>4 credits</i>	Cycle Two
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Visual Arts and Multimedia (168-494 or 668-494; 168-594 or 668-594) <i>4 credits</i>	Cycle Two
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Dance and Multimedia (172-494 or 672-494; 172-594 or 672-594) <i>4 credits</i>	Cycle Two
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Music and Multimedia (169-494 or 669-494; 169-594 or 669-594) <i>4 credits</i>	Cycle Two
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Spanish as a Third Language <i>(141-304 or 641-304; 141-404 or 641-404; 141-504 or 641-504)</i> <i>4 credits</i>	The Spanish program has been developed for use in Secondary III, IV and V. Four credits are assigned for each year.
Personal Orientation Project <i>(106-304 or 606-304; 106-404 or 606-404)</i> <i>4 credits</i>	<p>Compulsory subject in Secondary III of the Applied General Education Path. It may also be offered as an elective in Secondary III of the General Education Path.</p> <p>Elective subject that must be offered in Secondary IV of the Applied General Education Path and may also be offered in the General Education Path during the three years of Cycle Two and in Secondary V of the Applied General Education Path.</p> <p>Students who take the compulsory Personal Orientation Project program in Secondary III can obtain credits for the Secondary IV elective program (106-404 or 606-404) if they meet the requirements (<i>Info/Sanction</i>, no. 520). The differences between the two programs are explained on the MELS Web site.</p> <p>http://www.mels.gouv.qc.ca/sections/programmeFormation/secondaire2/medias/10b-pfeq_pro.pdf</p>
Introduction to Entrepreneurship <i>(104-402 or 604-402; 104-404 or 604-404)</i> <i>2 or 4 credits</i>	Elective subject that must be offered in Secondary IV and V of the Applied General Education Path and may also be offered in the General Education Path during the three years of Cycle Two.
Exploration of Vocational Training <i>(198-402 or 698-402; 198-404 or 698-404)</i> <i>2 or 4 credits</i>	Elective subject that must be offered in Secondary IV and V of the Applied General Education Path and may also be offered in the General Education Path during the three years of Cycle Two.
Geographic Organization of the Modern World <i>(092-534 and 592-534)</i> <i>4 credits</i>	Approved in 1986, this program may be offered for one last year. It will be replaced in 2015-2016 by the Cultural Geography program, which is available to schools and may be consulted on the MELS Web site. The course codes for the Cultural Geography program are 092-594 and 592-594.
The 20th Century: History and Civilizations <i>(085-534 and 585-534)</i> <i>4 credits</i>	Approved in 1988, this program may be offered for one last year. It will be replaced in 2015-2016 by the History of the 20th Century program, which is available to schools and may be consulted on the MELS Web site. The course codes for the History of the 20th Century program are 085-594 and 585-594.
Integrative Project <i>(102-502 and 602-502)</i> <i>2 credits</i>	This program may be offered to students in Secondary V.

